



## HONG KONG AMATEUR SWIMMING ASSOCIATION

Unit L, 9/F, MG Tower, 133 Hoi Bun Road, Kwun Tong, Kowloon

Tel: (852) 2572 8594 Fax: (852) 2591 0792 E-mail: [hkasa@hkasa.org.hk](mailto:hkasa@hkasa.org.hk) Web-site: [www.hkasa.org.hk](http://www.hkasa.org.hk)

28<sup>th</sup> January 2020

**By Email**

**TO: All Full Members and Affiliated Clubs**

Dear Clubs,

**Special Work Arrangement for HKASA Office from 29<sup>th</sup> – 31<sup>st</sup> January 2020**

In order to reduce the risk of the spread of the novel coronavirus in the community, the HKASA will implement special arrangement after the Lunar New Year holidays.

HKASA office will be closed from 29<sup>th</sup> January (Wednesday) to 31<sup>st</sup> January 2020 (Friday), and the staff will work at home instead. Any documents submission please send to the Association by post or submit to HKASA office in person on or after **3<sup>rd</sup> February 2020 (Monday)**.

Should you have any questions, please contact us at [hkasa@hkasa.org.hk](mailto:hkasa@hkasa.org.hk)

Yours sincerely,

David Chin Hung CHIU

Hon. Secretary

c.c. President/ Vice Presidents / Hon. Treasurer / Asst. Hon. Sec./  
Executive Committee Members /  
Discipline Chairmen, Vice Chairmen & Hon. Secretaries